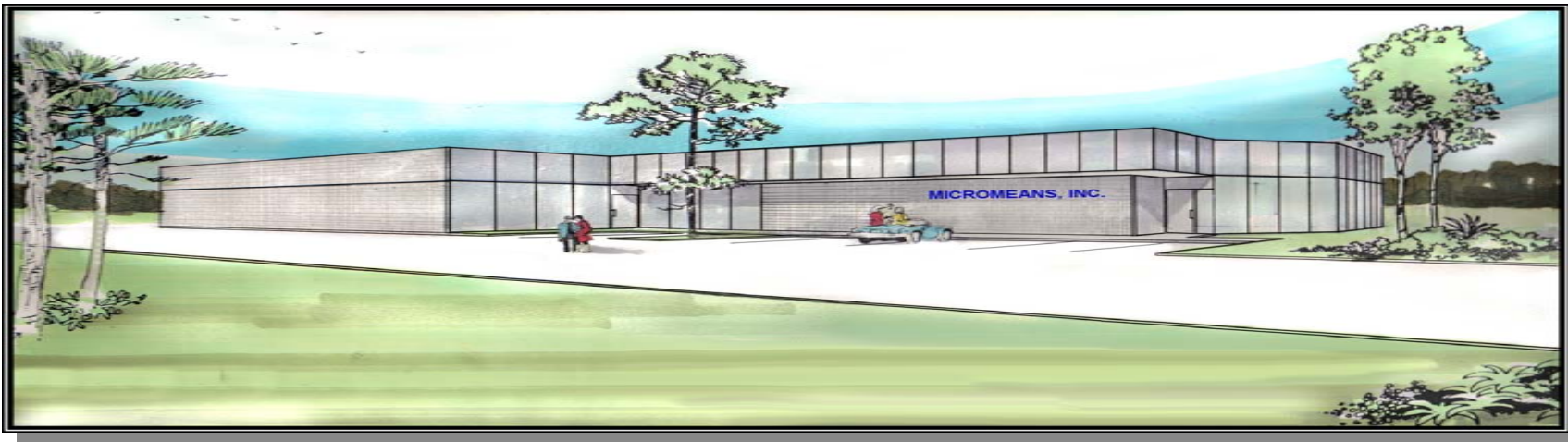


MicroMeans, Inc.



10900 Northwest Freeway, Suite 217 • Houston, TX • 77092

Phone: 713-688-7888 Fax: 713-688-5816

Products & Services

About MicroMeans, Inc.



Who We Are

MicroMeans began in 1983 as a reseller for Unisys. We have since grown into a full service, turnkey systems provider for the wholesale distribution industry.

Our Mission

To provide quality software and hardware solutions that help our clients gain a competitive edge. Backed by the best service and support in the industry, with the attitude and experience to make it happen.

Our Philosophy

To be proactive rather than reactive. Anticipating problems before they occur allows our clients to maintain continuity of business. Keeping educated on the latest technological advances allows our customers to have a competitive edge in the marketplace.

Overview of Services

MIMI

- Strategic Information Technology Planning
- Disaster Recovery Planning
- Regularly Scheduled IT Maintenance
- Networking
- Web Design
- Training

Strategic IT Planning

MIMI

Why?

- *Business Needs Define IT Solutions*
 - The needs of business should drive the development of IT solutions. Information technology is most effective when there is alignment between IT and business plans, processes, and requirements.

- *Goal: Maximize Effectiveness Of IT Resources*
 - Make better use of existing resources.
 - Make more informed choices on new technology.
 - Stay ahead of the competition.
 - Improve internal productivity and communications.
 - Provide a seamless experience for your customers.

The Steps Involved

1. **Develop the technology planning policy statement.** Our client provides the authority and guidance necessary to develop an effective IT plan.
2. **Assess your resources.** Assess your existing technology. Determine what your resources are and how effectively they are working.
3. **Define your needs.** Determining what information needs are will enable you to choose the best possible technology solutions.
4. **Research solutions.** Once you know what your needs are, you can begin to better examine the available options for meeting those needs.
5. **Write the plan.** This is where it really all begins to come together. Organize all of the information previously gathered. Include a budget.
6. **Implement the plan.** Set reasonable goals and implementation timelines. Assign responsibilities to involved parties. Evaluate your progress.
7. **Plan maintenance.** The plan should be a living document that is updated regularly to remain current with system enhancements.

Disaster Recovery Planning

MIMI

Why?

- IT systems are vulnerable to a variety of disruptions, ranging from mild (e.g., short-term power outage, disk drive failure) to severe (e.g., equipment destruction, fire) from a variety of sources such as natural disasters to terrorists actions.
- Many vulnerabilities may be minimized or eliminated through technical, management, or operational solutions as part of the organization's risk management effort, it is virtually impossible to completely eliminate all risks. In many cases, critical resources may reside outside the organization's control (such as electric power or telecommunications), and the organization may be unable to ensure their availability.
- Effective contingency planning, execution, and testing are essential to mitigate the risk of system and service unavailability.

Disaster Recovery Planning



The Steps Involved

1. **Develop the contingency planning policy statement.** Our clients provide the authority and guidance necessary to develop an effective contingency plan.
2. **Conduct the business impact analysis (BIA).** The BIA helps to identify and prioritize critical IT systems and components.
3. **Identify preventive controls.** Measures taken to reduce the effects of system disruptions can increase system availability and reduce contingency life cycle costs.
4. **Develop recovery strategies.** Thorough recovery strategies ensure that the system may be recovered quickly and effectively following a disruption.
5. **Develop an IT contingency plan.** The contingency plan should contain detailed guidance and procedures for dealing with a variety of adverse circumstances.
6. **Plan testing, training, and exercises.** Testing the plan identifies planning gaps, whereas training prepares recovery personnel for plan activation; both activities improve plan effectiveness and overall agency preparedness.
7. **Plan maintenance.** The plan should be a living document that is updated regularly to remain current with system enhancements.

Training

MIMI

- Training solutions tailored to our customers needs.
- One on one and classroom style training covering a wide variety of products.
- Custom written procedure manuals for reference and training new employees.
- LearnKey Self Paced Instructional CD's for Microsoft Office Products.
- Recommendations of third party training solutions to meet larger needs or topics that we don't currently cover.



Product Offering Overview

MIMI

- IntegraSoft – Integrated Distribution Solutions
- Microsoft Product Suite
- Personal Computers, Workstations, and Servers
- Unix, Linux, and Windows Operating Systems
- Storage and Backup Solutions
- Mobile Connectivity
- Internet Security and Monitoring
- Barcode Scanners and Label Printers
- Customized Solutions with a wide range of industry leading technology products.



MIMI

IntegraSoft is one of the premier software products for distributors on the market today. It is time tested, and is ranked in the top 10 by industry expert Gordan Graham. IntegraSoft was one of the first software products to be fully certified by Scott Stratman and The Distribution Team. IntegraSoft provides software solutions that help you compete successfully in the marketplace today and in the 21st century. Increase sales, improve customer service, reduce operational costs, and maximize profits. IntegraSoft is comprised of over 30 software modules which can be run individually or integrated to provide you all the tools you need in one solution to help you make important and timely decisions and run your business.

Modules

- Inventory
- Inventory Management
- Order Entry
- Serial Numbers
- Accounts Receivable
- Accounts Payable
- Gordan Graham
- Parcel Management
- Payroll / Direct Deposit
- Purchase Orders
- General Ledger
- ISWeb Sales Reporting
- Pro Track
- EDI
- Work Orders
- Job Cost
- Report Writer

Microsoft Product Suite

MIMI

- Windows 2003 Server
- Windows 2003 Small Business Server
 - Sharepoint Services
 - Internet Information Server
 - Exchange
 - SQL
- Microsoft Storage Server 2003
- Microsoft Office
 - Word, Excel, Outlook, PowerPoint, Publisher
- Windows XP Professional
- Vista

Personal Computers, Workstations, and Servers

MIMII

- MicroMeans partners with industry leaders to bring you the very best in business class hardware.



Mobile Connectivity

MIMI

- Windows Mobile 5.0
 - Smartphones
 - Pocket PC Phones
 - Other Application Specific Wireless Devices
 - Integrated Email Solutions
 - Access to Company Data
- Terminal Services
- Air Cards for Laptops



Summary



- Careful planning is one of the key components to any successful business.
- Our experience and knowledge make us valuable partners in formulating your plans.
- Our carefully selected products and services provide the information technology infrastructure to help you make your business successful.

MicroMeans thanks you for your consideration. We value your business and our relationship.