



MICROSCOPE

Bits & Bytes of News from your Micro Leader

October 15th, 2007

Published by: MicroMeans, Inc.

Products:

Distribution Software:

Integrasoft

BusinessVision

Hardware Solutions:

Unisys

Dell Computers

HP Computers

Application Software:

Microsoft

Goldmine

Medcomsoft

Crystal Reports

LogMeIn

Network Solutions:

Terminal Server

Exchange

Bar Code Solutions:

Intermec

ST Bar

Loftware

Unix Software:

UnForm

Facetwin

Transoft ODBC

Vsi-fax

Internet Solutions:

E Commerce

Webstore

Web Pages

E Mail

MAJOR ANNOUNCEMENTS

Tech Systems announces Integrasoft 3.0. This release includes several new modules which include a **laser forms module**, several new **credit card applications**, a new Order Entry inquiry screen to list and take **orders off HOLD**, and a new BtoC Business to Consumer version of **Webstore**. Many of you are already using a third party laser product called UnForm, which MicroMeans will continue to sell and support. In fact, each has advantages over the other. We will offer both products as options to our installed base. The new credit card modules are all PCI (Payment Card Industry) compliant to meet governmental confidential requirement regulations.

Credit Card Cash Receipts is an excellent tool and convenient way to handle collections of past due invoices while you have the customer on the phone.

Credit Card Preauthorization for Order Entry. This is similar to when you go to a restaurant and pay your bill. They preauthorize your card, then you can still add in a tip. So for orders where you don't know the freight amount yet, you would preauthorize the order then add freight amount later when known to apply to the credit card.

Please visit our website to get a complete list of all the enhancements in Integrasoft 3.0 at www.micromeans.com.

Integrasoft 4th QTR Promotion !!!

Buy one Integrasoft module and get a 2nd module of equal or less value for free. ALF and services not included. Contact Charles at MicroMeans for a complete list of available modules.

Bottom Line - Increase capabilities at half the price. Offer good thru November 30th, 2007.

SYSTEM PROCEDURES and DATA AUDITS

Data and reporting tools assist in your every day decision making processes. Purchasing and selling inventory, providing information to vendors, customers, banks, accounting entities, tracking payroll and commissions, etc., are all based on the accuracy of your data. Several things can be done to ensure this accuracy.

- A). Well documented operating procedures for all daily and monthly functions.
- B). A schedule to perform standard system and file maintenance functions.
- C). Procedures to verify and fix data in the event of abnormal system exit.
- D). Perform audits on your data on a regular basis.

This is so important, that MicroMeans will publish suggestions to address these areas. As with any other function, there is a right time and sequence to perform these necessary steps. We perform these routines for some of our clients under contract, and it is a great check and balance procedure. Please review your policies in this regard, and contact MicroMeans for further assistance.



Other Important Announcements

Farewell to a Friend:

As some of you may already be aware, at the end of September, Bryan Thompson decided to leave MicroMeans to pursue other opportunities. Over the years, Bryan has been, not just a valuable asset to MicroMeans, but also a good friend to us all. We will miss him greatly, and wish him the very best in everything he does.

Behind the Scenes, new remote support capabilities:

We are always looking for new ways to improve customer service, and we have just found a great one! Our latest addition to our support arsenal is a product called LogMeIn Rescue, which allows our support staff to temporarily take control of almost any pc that has internet access regardless of the location. Once the client gives us permission to take control, the user can watch what is happening and interact with the support technician. This ability has already greatly increased our effectiveness. We can now quickly solve problems that previously would have only been possible with an onsite visit. We're so impressed with LogMeIn Rescue that we are currently evaluating their other products to see how they can benefit our clients. Stay tuned, we should have more information soon

Welcome Back:

Many of us tend to take some of the most important things in life for granted. We here at MicroMeans are no different. However, we would like take the time now to recognize one of our most valuable assets, Lacreteria Bradshaw.

Lacreteria used to be a full time MicroMeans employee many years ago. Even though she has been running her own business for years, Lacreteria has also remained an important part of our team the entire time. She handles a great deal of our internal accounting, thus has a wealth of knowledge about the accounting side of Integrasoft. Additionally, she has many years of experience supporting her own clients' applications and hardware.

As we head into the future, Lacreteria will begin to play a much more visible role here at MicroMeans. In addition to the duties she has assisted us with for years; she will be much more involved in sales, marketing, applications support, and training. We are very excited to have Lacreteria back in an expanded capacity, and we have no doubt that our clients will quickly see the benefits her presence will bring.

Visit our Web Site at www.micromeans.com

Our mission... Your Growth Is Our Business!

Providing solutions for the wholesale distribution, manufacturing, and medical industries for over 20 years.

Upcoming Holiday Schedule

Thanksgiving November 23rd and 26th
Christmas December 24th and 25th
New Years December 31st and January 1st

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Year End is just around the corner, please make sure you have already ordered your W2 forms and have enough backup tapes to perform year end.

Lacreteria and I became grand parents again for the 2nd time. Our daughter Jessie has given us a grandson on October 9th, 2007.