



MICROSCOPE

Bits & Bytes of News from your Micro Leader

October 15th, 2008

Published by: MicroMeans, Inc.

Products:

Distribution Software:

Integrasoft
BusinessVision

Hardware Solutions:

Unisys
Dell Computers
HP Computers

Application Software:

Microsoft
Goldmine
Medcomsoft
Crystal Reports
LogMeIn

Network Solutions:

Terminal Server
Exchange

Bar Code Solutions:

Intermec
ST Bar
Loftware

Unix Software:

UnForm
Facetwin
Transoft ODBC

Vsi-fax

Internet Solutions:

E Commerce
Webstore
Web Pages
E Mail

MAJOR ANNOUNCEMENTS

Tech Systems announces Integrasoft Web. This new product is the GUI (graphical user interface) version of Integrasoft. This next version is very easy to use and is extremely intuitive, especially for new hires. Like before, Tech Systems has done a tremendous job in keeping training and data conversion costs to a minimum, while increasing the features and functionality of the product.

Major highlights include:

Point and click data access, while maintaining keyboard input for those who prefer not to use a mouse.

Direct click access to the documentation.

Ability to attach files to records in the data.

New print to screen with fax or email capabilities.

A configurable graphical dashboard of key data elements by user.

Create favorite functions lists by user login.

Contact Charles to see a demonstration.

Integrasoft Inventory purchasing time saver

Regardless if you run manual PO's or RRAR PO's, every user should become familiar the inventory Stock Out Report.

Bottom Line - *this report will assist you to make sure you have enough product on order to fill current back logs.*

LESSONS FROM HURRICANE IKE

While not a complete catastrophe, most of our clients including ourselves had our business operations interrupted for several weeks. It's hard to get things done when our businesses don't have phones, power, internet, or employees who were effected by the same.

We are happy to report that none of our clients lost their servers from the direct impact of IKE. As of October 6th, we still have a client running on generators, and one with no phones. For most of us, hurricane IKE had a negative impact on our businesses, but created opportunities for others.

I would like to make one comment on generators since most of you took this course of action to get your businesses up and running. While they great for lights, appliances, power tools, etc., they are not electronic friendly. The correct type and proper usage of generators is critical when it comes to your computer equipment. More equipment was lost by generators than IKE itself.

Things we all learned from IKE, and a partial list of things we would like to share. (continued)



Other Important Announcements

Hurricane IKE continued:

Suggestion, make some of your data available off line.

A). Consider redundant power (generators) or server capability. Approved and tested only.

B). Have a hardcopy of manual processes documented and available when needed.

C). Have a hardcopy of key customer, vendor, system network, and insurance info ready.

D). Create, review, and print periodically to be prepared for the next similar event.

E). Burn as much info to CD and distribute accordingly.

Recommendation, develop a complete disaster recovery plan. Contact MicroMeans for assistance.

Feel free to forward any comments or stories you would like share on how you were affected by hurricane IKE.

Follow up to our new remote support capabilities:

By now, most of you have had first hand experience with our remote LOGMEIN RESCUE tool which allows us to control your PC from any other PC from anywhere with your authorization.

We are very pleased with your feedback regarding this product. It saves time for both us, reduces travel time and charges, and allows us to assist more clients in a timely manner. If you have other suggestions on what we can do to enhance our service offerings, please let us know.

Employee Spot light:

I would like to mention and give a special thanks to our very own Alan Poe and all his hard work to assist our clients during this difficult time. Like some of you, he was one of last to have power restored to his home. Our success is directly tied to yours.

Our new Fax Number is 281-859-2027

Visit our Web Site at www.micromeans.com

Our mission... Your Growth Is Our Business!

Providing solutions for the wholesale distribution, manufacturing, and medical industries for over 20 years.

Upcoming Holiday Schedule

Thanksgiving November 27th and 28th
Christmas December 25th and 26th
New Years January 1st and 2nd

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Year End is just around the corner, please make sure you have already ordered your W2 forms and have enough backup tapes to perform year end.

Year End is also a good time to review and update your procedure manuals for payroll reporting, inventory counts, etc.

Please provide copy to MicroMeans.